

**PROFORMA FOR APPLICATION FOR THE POST OF
ACCOUNTS MANAGER / CHARTERED ACCOUNTANT ON
CONTRACT**

**Affix self
attested
recent
passport size
photo**

1. Name of the post applied for:
2. Full name, in English (Capital letters):
3. Father's / Husband's name:
4. Date of Birth (In words & numerals):
5. Place of Birth & name of State
6. Duration of Stay in M.P.
7. Present communication Address, Tel.No. & Mobile No.
.....
8. Permanent Address
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9. Do you belong to SC / ST (Caste certificate to be enclosed)
10. Educational Qualifications (To be furnished from Class-X with attested copies of testimonials)
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11. Details of Work Experience (Attach certified copies)
12. Whether employed presently: (furnish details & salary)
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Note:- Wherever necessary separate sheet may be attached with application.

13. Details of fee payable through Demand Draft:

No..... Dt.....
Drawn on.....Amount.....

14. List of Certificates enclosed (Duly attested):
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15. Name of Two responsible persons from whom Antecedents can be verified together with their Address & Telephone Number. (i)
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.....
.....

(ii)
.....
.....
.....

16 (a) Have you ever been convicted ? (YES/NO)
If so, give details

(b) Have you ever been involved in Criminal cases (YES/NO)? If so, give details

DECLARATION

I hereby declare that the information given in the aforementioned application format is true to the best of my knowledge. I understand and accept that if any of the information given by me is found to be false, then my application will be rejected and if appointed, then my contract will be terminated. I also understand that the appointment to the aforementioned post is purely temporary on contract basis which can be terminated any time without assigning any reason. I also understand that this appointment will not entitle me to claim permanent or temporary employment in Government/MPMKVVCL jobs in future.

Dated:
Place:

SIGNATURE OF THE APPLICANT

Note:- Wherever necessary separate sheet may be attached with application.